

SHIPPER ' S LETTER OF INSTRUCTION

SHIPPER (Name and address including ZIP code)		BOOKING NUMBER: _____
PHONE: _____		LOAD DATE: _____ SAIL: _____ ETA: _____
ZIP CODE _____		TRUCKER: _____ PHONE _____
EXPORTER EIN (IRS) NO. _____	PARTIES TO TRANSACTION <input type="checkbox"/> Related <input type="checkbox"/> Non-related	
CONSIGNEE		vessel * voyage: _____
Phone: _____ FAX: _____ Email: _____		PORT OF LOADING: _____
FORWARDING AGENT/OTI SHIPLANE TRANSPORT. INC		PORT OF DISCAHRGE: _____
		Carrier: _____
		CONTAINER: _____ SEAL _____ PCS: _____
		CONTAINER: _____ SEAL _____ PCS: _____
		CONTAINER: _____ SEAL: _____ PCS: _____
		POINT (STATE) OF ORIGIN OR FTZ NO. _____ COUNTRY OF ULTIMATE DESTINATION _____

WWW.SHIPLANETRANSPORT.COM

NOTE: ① IF YOU ARE UNCERTAIN OF THE SCHEDULE B COMMODITY NO.--DO NOT TYPE IT IN--WE WILL COMPLETE WHEN PROCESSING THE 7525-V.
 ② IF YOU HAVE SHIPPED THIS MATERIAL TO US VIA AN INLAND CARRIER--PLEASE GIVE US THE INLAND CARRIER'S NAME, SHIPPING DATE, AND RECEIPT OR PRO. NO. (IF AVAILABLE). THIS WILL HELP US EXPEDITE YOUR SHIPMENT WITH THE INLAND CARRIER.
 ③ BE SURE TO SIGN THE SLI/POW

SHIPPER'S REF. NO. _____	DATE _____	SHIP VIA <input type="checkbox"/> AIR <input type="checkbox"/> OCEAN <input type="checkbox"/> CONSOLIDATE <input type="checkbox"/> DIRECT
--------------------------	------------	--

SCHEDULE B DESCRIPTION OF COMMODITIES							VALUE (U.S. dollars, omit cents) (Selling price or cost if not sold)
D/F	MARKS, NOS., AND KIND OF PKGS. SCHEDULE B NUMBER	PCS	QUANTITY-- SCHEDULE B UNIT(S)	SHIPPING WEIGHT (Kilos)	SHIPPING WEIGHT (Pounds)	CUBIC METERS	

VALIDATED LICENSE NO./GENERAL LICENSE SYMBOL PLEASE TYPE FIRST AND LAST NAME	ECCN (When required)	SHIPPER MUST CHECK <input type="checkbox"/> PREPAID OR <input type="checkbox"/> COLLECT
---	----------------------	---

Duly authorized officer or employee	The exporter authorizes the forwarder named above to act as forwarding agent for export control and customs purposes.	TOTAL PIECES _____	TOTAL WEIGHT _____
-------------------------------------	---	--------------------	--------------------

SPECIAL INSTRUCTIONS () HAZARDOUS GOODS
 () BANKING

	SHIPPER'S INSTRUCTIONS IN CASE OF INABILITY TO DELIVER CONSIGNMENT AS CONSIGNED: <input type="checkbox"/> ABANDON <input type="checkbox"/> RETURN TO SHIPPER DELIVER TO _____
	SHIPPER'S REQUESTS INSURANCE <input type="checkbox"/> YES \$ _____ <input type="checkbox"/> NO _____ <small>If Shipper has requested insurance as provided for at the left hereof, shipment is insured in the amount indicated (recovery is limited to actual loss) in accordance with the provisions as specified in the Carrier's Tariffs. Insurance is payable to Shipper unless payee is designated in writing by the shipper.</small>

NOTE: The Shipper or his Authorized Agent hereby authorizes the above named OTI, in his name and on his behalf, to prepare any export documents, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Hereunder the sole responsibility of the Company is to use reasonable care in the selection of carriers, forwarders, agents and others to whom it may entrust the shipment.